

1st March, 2017

To: All EBC & SHC Executive Committee Members, Operating Agents and Invited Guests

**Subject: Invitation to the joint 81st EBC and the 81st SHC Executive Committee Meetings
London, UK, 7th-10th June 2017**

Dear Colleagues,

I am very pleased to invite you to the joint 81st EBC and the 81st SHC Executive Committee Meetings, to be held in London, UK, 8th - 9th June 2017. You are also cordially invited to the Technical Day, also to be held in London on 7th June, 2017 and the Technical Tour to be held on 10th June 2017. The meetings are being jointly hosted by the UK Department for Business, Energy and Industrial Strategy (DBEIS), the University College London Energy Institute (UCLEI) and the RCUK Centre for Energy Epidemiology (CEE). The meeting will include the following schedule:

- **EBC Technical Day, SHC Strategic Planning Meeting, and Joint EBC-SHC Meeting:**
Wednesday 7th June 2017
- **EBC and SHC Executive Committee Meetings:** Thursday 8th and Friday 9th June, 2017
- **Joint Technical Tour:** Saturday 10th June 2017

Both the Technical Day and the ExCo Meetings will take place at 1 Victoria Street, London SW1H 0ET (<http://www.1victoriastreet.co.uk/home.vc>) which is adjacent to the offices of DBEIS and close to the Houses of Parliament, Westminster Abbey and Big Ben. The Technical Tour will include visits to a number of contemporary low energy buildings in London and a visit to the former Olympic Park to view the recent developments and the district energy system.

London is served by major airports at Heathrow and Gatwick. Gatwick has a direct link to Victoria Station which is only 10 mins walk from 1 Victoria Street. It is also served by smaller airports at Luton, Stansted and London City. Rail connections from Brussels, Paris and beyond terminate at London St Pancras which is very close to the offices of the UCL Energy Institute and a 30 minute journey by Underground to 1 Victoria Street in Westminster.

Accommodation

It has not been possible to secure block reservations at specific hotels near the venue and it is therefore proposed that you use one of the online booking systems such as **Booking.com** to locate a suitable hotel that meets your requirement and budget. A list of nearby hotels can be found by following this link: [Hotels](#)

Please book as early as possible because rooms will be difficult to find closer to the dates.

When booking a hotel you should consider transport options to the conference centre at 1 Victoria Street, London SW1H 0ET, which are detailed below.

Meeting venue

Both the Technical Day and the ExCo Meetings will take place at 1 Victoria Street, London SW1H



0ET

(<http://www.1victoriastreet.co.uk/home.vc>).

[Click for link to Google Maps](#)

The nearest underground (tube) stations are Westminster, which is on the Jubilee, District and Circle lines and St James' Park which is on the District and Circle lines. There are also many bus connections and full details can be found at the Transport for London website (www.tfl.gov).

London tubes and buses do not accept cash but you can purchase an [Oyster Card](#) or you may be able to use your own debit or credit cards if they have the 'contactless' payment facility.

Dinner and Thames Cruise

A dinner has been organised on board the Thames Luxury Cruise boat the [Elizabethan](#) on the evening of Thursday 8th June. This will leave Westminster Pier at 7pm and cruise along the Thames returning at 11pm. A full 3 course meal with wine will be served and there will be a jazz band on board to provide some background music and entertainment.

A reception is also being planned for the evening of Wednesday 7th June and further details of this will be provided in the near future.

Meeting Registration

For attending the EBC / SHC ExCo Meeting, the Technical Day and the dinner and boat cruise the cost will be **£120 per person**. For accompanying persons that would like to attend the dinner and boat cruise the cost will be **£50 per person**. **A link will be provided in the next communication where delegates can sign up for the meetings and make payment.**

I'm looking forward to meeting you in London in June!

Best regards,

Paul Ruysevelt

Professor of Energy and Building Performance at UCL Energy Institute and UK EBC ExCo Member

Attachment 1 - Draft Meeting Programme

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London, UK, 7th - 10th June 2017

1 Victoria Street, London , UK

**Wednesday,
7th June 2017** **08:30 – 20:30**

EBC Technical Day	Registration	08:30 – 09:00
	<i>UK presentations</i>	09:00 – 10:45
	Break	10:45 – 11:00
	EBC presentations	11.00 – 12:30
	Lunch	12:30 – 13:30
	EBC Presentations	13:30 – 15:00
	Q&A	15:00 – 15:30
	Break	15:30 – 15:45
SHC Strategic Planning Meeting	Arrival	08:30 – 09:00
	Morning session	09:00 – 10:45
	Break	10:45 – 11:00
	Cont. Morning session	11.00 – 12:15
	Lunch	12:15 – 13:00
	Afternoon Session	13:00 – 15:30
	Break	15:30 – 15:45
Joint EBC - SHC Meeting		15:45 – 17:45
Joint EBC - SHC Reception		18:00 – 20:30 (tbc)

1 Victoria Street, London, UK

Thursday, 08:30 – 23:00

8th June 2017

**EBC and SHC ExCo
Meetings - Day 1**

Arrival 08:30 – 09:00

Morning session 09:00 – 10:40

Break 10:40 – 11:00

Cont. Morning session 11:00 – 13:00

Lunch 13:00 – 14:00

Afternoon Session 14:00 – 15:30

Break 15:30 – 15:50

Cont. Afternoon Session 15:50 – 17:45

Official Dinner on Elizabethan 18:45 - 23:00

1 Victoria Street, London, UK

Friday, 08:30 – 17:45

9th June 2017

**EBC and SHC ExCo
Meetings - Day 2**

Arrival 08:30 – 09:00

Morning session 09:00 – 10:40

Break 10:40 – 11:00

Cont. Morning session 11:00 – 12:30

Lunch 12:30 – 13:30

Afternoon Session 13:30 – 15:00

Break 15:00 – 15:20

Cont. Afternoon Session 15:20 – 17:45

Saturday,

10th June 2017

Technical Tour

Details to follow