

**69th EXECUTIVE COMMITTEE MEETING
OF THE
IEA SOLAR HEATING AND COOLING PROGRAMME**
June 6-8, 2011 Copenhagen, Denmark

SCHEDULE

Sunday, June 5th

17.00 – 19.00

OA Meeting

[Eigtveds Pakhus](#)

Invited Guest, Mike Fell, EarthScan

Monday, June 6th

8.30 – 16.45

SHC Executive Committee meeting

[Eigtveds Pakhus](#)

18.00

Official ExCo Dinner

[Balanchine Lounge](#), Tivoli Gardens

Tuesday, June 7th

9.00 – 16.00

SHC Executive Committee meeting

[Eigtveds Pakhus](#)

Wednesday, June 8th

9.30 – 15.30

Technical Tour

[Meet at Strand Hotel](#)

Return to Strand 15.30

Drop-off at airport 16.00

SHC EXECUTIVE COMMITTEE 69th MEETING AGENDA

MONDAY, JUNE 6TH

1. **GENERAL BUSINESS** (8.30 – 9.15)
 - 1.1 Welcome – *Chairman and Host*
 - 1.2 Apologies and Introductions – *Chairman*
 - 1.3 Agenda Confirmation – *Chairman*
 - 1.4 Approval of Minutes of the Previous Meeting – *Chairman*
 - 1.5 Review of Action Items and Outstanding Reports – *Chairman*
 - 1.6 Solar Heating and Cooling in Singapore - Presentation of new member country – *Kian Seng ANG*

2. **ADMINISTRATIVE REPORTS** (9.15 – 10.45)
 - 2.1 Chairman's Report – *Chairman*
 - 2.2 Implementing Agreement Report – *Chairman*
 - 2.3* Executive Secretary Report – *Pam Murphy*
 - 2.4* IEA Secretariat Report – *Takatsune Ito*
 - 2.5 Operating Agents Meeting Report – *Jan Erik Nielsen*
 - 2.6 SHC Information Centre – *W. Weiss and Uwe Trenkner (30 minutes)*
 - **ExCo vote** on Structure, Work Plan, and OA
 - Steering Committee members: W. Weiss, J. Mendes, M. Kratz, M. Köhl, K. Guthrie, K. DeGroat

3. **TASK STATUS REPORTS - 1** (10.45 – 12.30)

(Please allot a minimum of 5 minutes for discussion)

 - 3.1* Task 38: Solar Air Conditioning and Refrigeration – *Hans-Martin Henning (10 minutes)*
 - Final Management Report and Final Technical Report - November 2011 ExCo meeting.
 - Task/Publication Review Committee: Kratz (chair), McClenahan, Mendes

- 3.2* Task 39: Polymeric Materials for Solar Thermal Applications – *Michaela Meir (20 minutes)*
- **Participating ExCo vote** on Task Status Report
 - Task/Publication Review Committee: Kratz (chair), Lien, Weiss
- 3.3* Task 40: Towards Net Zero Energy Solar Buildings – *Josef Ayoub (20 minutes plus 10 for Mid-term Evaluation)*
- **Participating ExCo vote** on Task Status Report and Mid-term Evaluation
 - Task/Publication Review Committee: McClenahan (chair), Kratz, Mendes
- 3.4* Task 41: Solar Energy and Architecture – *Maria Wall (20 minute)*
- **Participating ExCo vote** on Task Status Report
 - Task/Publication Review Committee: Lien (chair), Windeleff, Sjödin

Lunch Break (12.30 – 14.00)

TASK STATUS REPORTS – 2 (14.00 – 16.00)

- 3.5* Task 42: Compact Thermal Energy Storage – *Wim van Helden (20 minutes)*
- **Participating ExCo vote** on Task Status Report
 - Task/Publication Review Committee: Bosselaar (chair), Kratz, Sjödin
- 3.6* Task 43: Rating & Certification Procedures – *Jan Erik Nielsen (20 minutes plus 10 for Mid-term Evaluation)*
- **Participating ExCo vote** on Task Status Report and Mid-term Evaluation
 - Task/Publication Review Committee: Windeleff (chair), Guthrie, Kratz, US rep.
- 3.7* Task 44: Solar and Heat Pump Systems– *Jean-Christophe Hadorn (20 minutes)*
- **ExCo vote** on Task Status Report
 - Task/Publication Review Committee: Eckmanns (chair), Guthrie, De Herde, Kratz
- 3.8* Task 45: Large Solar Heating/Cooling Systems, Seasonal Storages, Heat Pumps.– *Jan Erik Nielsen (20 minutes)*
- **ExCo vote** on Task Status Report
- 3.9* Task 47: Advanced Renovation in Non-Residential Buildings – *Fritjof Salvesen (20 minutes)*
- **ExCo vote** on Task Status Report

4. PROPOSED WORK - 1 **(16.00 – 17.10)**
(20 minutes each)

- 4.1* Solar Access Geometry
(Concept Paper) – *Ernst Uken*
 - **ExCo vote** to start Task Definition Phase
- 4.2* Solar Heat Integration in Industrial Processes – *Christoph Brunner*
 - **ExCo vote** to approve Task, Annex, OA, and if ready Work Plan
- 4.3* Solar Cooling – quality assurance – *Daniel Mugnier*
 - **ExCo vote** to approve Task, Annex, OA, and if ready Work Plan
- 4.4 Utility Solar Heating and Cooling Programmes Information Sharing and Development – *Chairman*
(10 minutes)
 - Update on Task Definition Phase

TUESDAY, JUNE 7TH

5. PROGRAMME ACTIVITIES **(09.00 – 11.15)**
(15 minutes unless noted differently below)

- 5.1* SHC Conference – *Andreas Häberle (30 minutes)*
 - **ExCo vote** on PSE contract
 - Committee members: M. Kratz, W. Weiss, M. Zinzi
- 5.2* SHC Web Site – *Randy Martin (30 minutes)*
 - **ExCo vote** on Status Report.
- 5.3 SHC Solar Award – *Doug McClenahan*
 - Committee: D. McClenahan (chair), J. Mendes, W. Weiss, M. Köhl
- 5.4 Solar Heat Worldwide – *Werner Weiss*
- 5.5 Common Calculation Method of Solar Thermal Energy Produced – *Jan Erik Nielsen*
- 5.6 Trade Association Meeting – *Markus Kratz*
 - Committee: Mr. Kratz (chair), Mr. Hassett, Mr. Bosselaar, Mr. Guthrie and Mr. Weiss
- 5.7 IEA SHC Roadmap – *Werner Weiss*
 - Status and upcoming activities, involvement of SHC IA

6. PROGRAMME MANAGEMENT (11:15 – 12:00)

- 6.1 Strategic Plan – *Chairman*
- 6.2 Joint ECES/SHC Meeting – *Markus Kratz*
 - ExCo discuss agenda

Lunch Break (12:00 – 13:30)

7. TASK STATUS REPORTS – 3 (13:30 – 14:10)

- 7.1* Task 36: Solar Resource Knowledge Management Based on Satellite Data – *Dave Renné (20 minutes)*
 - **Participating ExCo vote** on Task Status Report
 - Task/Publication Review Committee: Hassett (chair), Kratz, Eckmanns
- 7.2* Task 46: Solar Resource Assessment and Forecasting – *Dave Renné (20 minutes)*
 - **ExCo vote** on Task Status Report and Work Plan

8. FINANCIAL MATTERS (14.10 – 14.45)

- 8.1* 2011 Financial Report – *Chairman*
- 8.2 Increase of Common Fund in 2012 – *Chairman*

9. NEXT MEETINGS (14.45 – 15.00)

- 9.1 2011 Meetings
 - 70th Meeting: 9-11 November in Bad Aibling , Germany. Joint meeting with ECES Programme and Task 38 final workshop on 8 November
- 9.2 2012 Meetings
 - Australia, Belgium, Mexico, Canada, Italy are in the queue to host a meeting

Task Status Reports and discussion papers for all agenda items noted with a (*) are to be circulated two weeks in advance, by **Friday, May 20th** at the latest. Other papers also may be circulated, if the responsible person wishes to do so.

OUTSTANDING PUBLICATIONS AS OF May 31, 2011

Task 29: Final Report

- *To be sent for review*

Task 35: Final Reports

- *To be sent for review*

Task 36: Handbook

Task 37: Subtask C report, *Advances in Housing Renovation: Processes, Concepts and Technologies* – **In process of ExCo review**