

## PRELIMINARY AGENDA

81st EXECUTIVE COMMITTEE MEETING  
OF THE  
IEA SOLAR HEATING AND COOLING PROGRAMME  
June 7 – 10, 2016 London, England

1 Victoria Street

### SCHEDULE

#### Tuesday, June 6

OA Meeting (day & time to be confirmed)

#### Wednesday, June 7

9.00 – 15.30

**SHC Strategic Planning Session**

1 Victoria Street  
*Building opens at 8.30*

15.45 – 17.45

**SHC/EBC Joint Meeting**

1 Victoria Street

18.30

**Reception**

One Great George Street  
*Will depart meeting location @ 18.00 to sightsee along way*

#### Thursday, June 8

9.00 – 17.30

**SHC ExCo Meeting**

1 Victoria Street  
*Building opens at 8.30*

18.45 – 23.00

**ExCo Dinner**

*Elizabethan dinner cruise, Westminster Pier*

#### Friday, June 9

9.00 – 17.00

**SHC ExCo Meeting**

1 Victoria Street  
*Building opens at 8.30*

#### Saturday, June 10

10.30 – 12.30

**Technical Tour**

*Meet at Kings Cross Visitor Centre  
(bags can be left there if departing that day)*

**\*All meeting papers to be distributed to the ExCo by May 24<sup>th</sup>**

*To email use [exco@iea-shc.org](mailto:exco@iea-shc.org) and [oas@iea-shc.org](mailto:oas@iea-shc.org) AND add **shc123** to the start of the subject line. If you prefer, email [secretariat@iea-shc.org](mailto:secretariat@iea-shc.org) and ask Pam to send it out for you.*

## **AGENDA**

### **81st SHC Executive Committee Meeting**

**THURSDAY, June 8**

- I. GENERAL BUSINESS (9.00 - 9.30)
  - 1.1 Welcome – *Chairman and Penny Dunbabin*
  - 1.2 Apologies and Introductions – *Chairman*
  - 1.3 Agenda Confirmation – *Chairman*
  - 1.4 Approval of Minutes of the Previous Meeting – *Chairman*
  - 1.5 Review of Action Items and Outstanding Reports – *Chairman*
  
2. FINANCIAL REPORT (9.30 – 10.00)
  - 2.1\* 2016 Final Budget Report & Audit – *Chairman*
    - Vote to approve – unanimous approval required
  - 2.2\* 2017 Mid-Year Budget Report – *Chairman*
  
3. ADMINISTRATIVE REPORTS (10.00 – 11.30)
  - 3.1\* Chairman's Report – *Chairman (5 minutes)*
  - 3.2\* Implementing Agreement Report – *Chairman (10 minutes)*
  - 3.3\* Executive Secretary Report – *Pam Murphy (5 minutes)*
  - 3.4\* IEA Secretariat Report – *Ute Collier (10 minutes)*

**COFFEE BREAK (10.40 – 11.00)**

  - 3.5 IEA and SHC Collaboration – *(5 minutes each)*
    - IEA Renewable Energy Working Party (REWPP) – *Chairman*
    - IEA Building Coordination Group – *Ricardo Enriquez*
    - IEA/EUWP/Industry co-ordination Group – *whoever attends May 15 meeting*
  - 3.6 Operating Agents Meeting Report – *Michael Koehl (15 minutes)*
  
4. STRATEGIC PLANNING (11.30 – 12.15)
  - 4.1 Strategic Planning Session Recap and where to from here – *Jean-Christophe Hadorn*
  
5. PROPOSED NEW TASKS (12.15 – 15.00)
  - 5.1\* Solar Energy in Industrial Water Management (Concept Development Phase) – *Christoph Bunner (15 minutes plus 15 minutes discussion)*
    - ExCo vote to approve start of Task Definition Phase

- 5.2\* **Deep Renovation of Historic and Listed Buildings Towards Lowest Possible Energy Demand and CO<sub>2</sub> Emissions (Task Definition Phase) – Alexandra Trio (15 minutes plus 15 minutes discussion)**

- ExCo vote to approve Annex, Work Plan and Information Plan
- ExCo vote to approve Operating Agent

**LUNCH (13.00 – 14.00)**

- 5.3\* **Application of PVT Collectors and New Solutions with PVT Systems (Task Definition Phase) – Jean-Christophe Hadorn (15 minutes plus 15 minutes discussion)**

- ExCo vote to approve Annex, Work Plan and Information Plan
- ExCo vote to approve Operating Agent

- 5.4\* **Integrated Solutions for Daylight and Electric Lighting: From Component to User Centered System Efficiency (Task Definition Phase) – Jan de Boer (15 minutes plus 15 minutes discussion)**

- ExCo vote to approve Annex, Work Plan and Information Plan, if ready

**6. PROGRAMME ACTIVITIES (15.00 – 17.30)**

- 6.1 **SHC 2017 Conference – Chairman (30 minutes)**

- *Committee: Ken Guthrie (chair), Kemal Bayraktar, Ricardo Enriquez, He Tao, Bulent Yesilata*

**COFFEE BREAK (15.30 – 15.50)**

- 6.2 **2017 Solar Award – Doug McClenahan (10 minutes)**

- *Committee: Doug McClenahan (chair), Ken Guthrie, Daniel Mugnier, He Tao, Werner Weiss*

- 6.3 **Trade Association Meeting – Jan Erik Nielsen (10 minutes)**

- *Committee: Jan Erik Nielsen (chair), Kemal Bayraktar, Peter Donat, Ken Guthrie, Doug McClenahan, Daniel Mugnier, Werner Weiss*

- 6.4\* **Solar Academy – Werner Weiss (20 minutes)**

- *Committee: Werner Weiss (chair), Nigel Cotton, Peter Donat, Esam Elsarrag, Ken Guthrie, Michael Kohl, Ashraf Kraidy, Daniel Mugnier, Pam Murphy, Jan Erik Nielsen, Dave Renne, He Tao, Maria Wall, Bulent Yesilata*

- 6.5 **Solar Heat Worldwide 2017 – Werner Weiss (10 minutes)**

- 6.6 **Decarbonization Working Group – Nigel Cotton (10 minutes)**

- *Working Group: Nigel Cotton, Christoph Brunner, Ricardo Enriquez, Roberto Fedrizzi, He Tao*

- 6.7 **Emerging Countries Working Group (10 minutes)**

- *Working Group: Hannes Bauer, Esam Elsarrag, Ashraf Kraidy, Thembakazi Mali*

**FRIDAY, June 9<sup>th</sup>**

- 6. PROGRAMME ACTIVITIES cont'd (9.00 – 10.00)**
- 6.8\*** City, Neighborhood, Building Alliance – *He Tao (10 minutes)*
- 6.9\*** SHC Information Centre – *Chairman (15 minutes)*
- *Steering Committee: Ken Guthrie (Chairman), Artur Bobovnický, He Tao, Kerstin Krüger, Michaela Meir, Daniel Mugnier, Pam Murphy, Randy Martin, Barbel Epp*
- 6.10\*** SHC Website – *Randy Martin (15 minutes)*
- 6.11\*** Collaboration with solarthermalworld.org – *Barbel Epp (10 minutes)*
- 7. TASK STATUS REPORTS (10.00 – 16.00)**
- (Please note: You have 20 minutes to present your Task Status Report (work past 6 months, issues for the ExCo and any technical highlights) plus 10 minutes for discussion)*
- 7.1\*** Task 51: Solar Energy and Urban Planning – *Maria Wall (20 minutes (work past 6 months, issues for ExCo, technical highlights) plus 10 minutes discussion)*
- Participating ExCo vote on Task Status Report
  - *Task Publication Review Committee: Anna Pettersson (chair), Peter Donat, Giovanni Puglisi*
- COFFEE BREAK (10.40 – 11.00)**
- 7.2\*** Task 52: Solar Heat & Energy Economics – *Wolfgang Kramer Wall (20 minutes (work past 6 months, issues for ExCo, technical highlights) plus 10 minutes discussion)*
- Participating ExCo vote on Task Status Report
  - *Task Publication Review Committee: Peter Donat (chair), Jan Erik Nielsen Werner Weiss*
- 7.3\*** Task 53: New Generation Solar Cooling and Heating Systems – *Daniel Mugnier (20 minutes (work past 6 months, issues for ExCo, technical highlights) plus 10 minutes discussion)*
- Participating ExCo vote on Task Status Report
  - *Task Publication Review Committee: Paul Kaajik (chair), Peter Donat, Giovanni Puglisi, Werner Weiss*
- 7.4\*** Task 54: Price Reduction of Solar Thermal Systems – *Michael Köhl (20 minutes (work past 6 months, issues for ExCo, Mid-term evaluation) plus 10 minutes discussion)*
- Participating ExCo vote on Task Status Report and Mid-term Evaluation
  - *Task Publication Review Committee: Peter Donat (chair), He Tao, Werner Weiss*
- LUNCH (12.30– 13.30)**
- 7.5\*** Task 55: Towards the Integration of Large SHC Systems into DHC Networks – *Sabine Putz (20 minutes (work past 6 months, issues for ExCo, technical highlights) plus 10 minutes discussion)*
- Participating ExCo vote on Task Status Report and Work Plan
  - *Task Publication Review Committee: Werner Weiss (chair), Doug McClenahan, Ricardo Enriquez*

- 7.6\*** **Task 56: Building Integrated Solar Envelope Systems for HVAC and Lighting – Roberto Fedrizzi (20 minutes (work past 6 months, issues for ExCo, technical highlights) plus 10 minutes discussion)**
- Participating ExCo vote on Task Status Report
  - *Task Publication Review Committee: Giovanni Puglisi (chair), Peter Donat, Ricardo Enriquez*

- 7.7\*** **Task 57: Solar Standards & Certification – Jan Erik Nielsen (20 minutes (work past 6 months, issues for ExCo, Mid-term evaluation) plus 10 minutes discussion)**
- Participating ExCo vote on Task Status Report and Mid-term Evaluation
  - *Task Publication Review Committee: Torsten Malmdorf (chair), Peter Donat, He Tao*

**COFFEE BREAK (15.00 – 15.30)**

- 7.8\*** **Task 58: Compact Thermal Energy Storage – Wim van Helden (20 minutes (work past 6 months, issues for ExCo, technical highlights) plus 10 minutes discussion)**
- Participating ExCo vote on Task Status Report
  - *Task Publication Review Committee: Werner Weiss, Daniel van Rijn, Doug McClenahan*

**8. NEXT MEETINGS (16.00 – 16.30)**

**8.1 2017 Meetings**

- 82<sup>nd</sup> meeting: November/December: Melbourne, Australia (joint meeting with PVPS)

**8.2 2018 Meetings**

- 83<sup>rd</sup> meeting: 3<sup>rd</sup> week of June, Sweden
- 84<sup>th</sup> meeting: November, Portugal

*Countries in queue to host: Austria, Switzerland, Norway, France*

**9. 2017 FINANCIAL REPORT REVISITED (16.30 – 16.45)**

- Vote to approve – unanimous approval required

**10. CLOSING (16.45 – 17.00)**