New IEA SHC Task: Large scale solar district heating and cooling systems

Invitation for:

Task Definition Workshop of the new IEA-SHC Task:

Large scale solar district heating and cooling systems

Meeting time:
Thursday, November 5th 2015, 10:00 – 18:00

Meeting location:

Schlossberghotel Graz – Das Kunsthotel
Kaiser-Franz-Josef-Kai 30
8010 Graz, Austria

More detailed info on location
List of recommended hotels

Deadline for registration: October 8th 2015 to: a.provasnek@solid.at
Please use the Registration Form shown at the end of this document
# Initial draft agenda for task definition workshop

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Comments &amp; Details</th>
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<tbody>
<tr>
<td>09:45 – 10:00</td>
<td>Registration and some practical information</td>
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<tr>
<td>10:00 – 10:15</td>
<td>Opening &amp; Welcome (SP)</td>
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<td>10:15 – 10:30</td>
<td>Introduction of participants (All)</td>
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<tr>
<td>10:30 – 10:35</td>
<td>Today’s Agenda Details (SP)</td>
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<td>10:35 – 11:00</td>
<td>Task Status: Presentation of the Concept Paper (SP)</td>
<td>See document:</td>
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<td>11:00 – 12:15</td>
<td>(1) Discussion: Task structure, the Subtasks and general content based on the concept paper (All)</td>
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<td>(2) Discussion of Task objectives (All)</td>
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<td>(3) Propose and defined subtasks (All)</td>
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<td>12:15 – 13:15</td>
<td>Lunch Break</td>
<td>SCHLOSSBERGHOTEL</td>
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<td>13:15 – 14:00</td>
<td>Discussion &amp; Agreement on draft Work Plan (All)</td>
<td>IEA SHC Work Plan:</td>
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<td>● Template</td>
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<td>● IEA SHC Annex:</td>
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<td>● Template</td>
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<td>14:00 – 14:15</td>
<td>(1) Create DRAFT LIST of interested experts (incl. absent experts) &amp; assign them to subtasks (All)</td>
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<td>(2) Draft list of committed experts (who are sure that they will participate) (All)</td>
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<td>14:15 – 14:30</td>
<td>Coffee Break</td>
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<tr>
<td>14:30 – 15:00</td>
<td>Time schedule for finalizing Work Plan and Annex text (All)</td>
<td>Before IEA SHC ExCo meeting 30th Nov 2015</td>
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<tr>
<td>15:00 – 15:15</td>
<td>Schedule: Next meeting and next steps (e.g. First task expert meeting) (All)</td>
<td>e.g. Friday 3rd of March 2016, Graz</td>
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<tr>
<td>15:15 – 16:00</td>
<td>Meeting closes, final discussion (SP,All)</td>
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**SP**: Sabine Putz, S.O.L.I.D. Gesellschaft für Solarinstallation und Design mbH; Potential Operating Agent (project co-ordinator) for the new IEA SHC task on Large scale solar district heating and cooling systems, s.putz@solid.at
New IEA SHC Task: Large scale solar district heating and cooling systems

Registration form:

Registration

I will participate in the IEA-SHC Task Definition Workshop on Large scale solar district heating and cooling systems, 5\textsuperscript{th} of November 2015 in Graz.

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<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Company/Institution</td>
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<td>Country</td>
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<td>E-mail</td>
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<td>Arrival date</td>
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<td>Optional</td>
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<td>Appointed by national ExCo representative – name:</td>
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Deadline for registration: 8\textsuperscript{th} of October 2015.

Please fill in the table above and copy-paste it into an E-mail to:

a.provasnek@solid.at