## SCHEDULE

### Wednesday, June 5

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>9:00 am – 5:00 pm</td>
<td>National Day</td>
<td>Federal Ministry for Transport, Innovation and Technology</td>
</tr>
<tr>
<td>6:00 pm</td>
<td>Welcome Reception</td>
<td>Motel One Staatsoper</td>
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<td>Elisabethstrasse 5</td>
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<tr>
<td>7:00 pm – 9:00 pm</td>
<td>OA Meeting</td>
<td>Motel One Staatsoper</td>
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<td>Elisabethstrasse 5</td>
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### Thursday, June 6

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<thead>
<tr>
<th>Time</th>
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<tbody>
<tr>
<td>8:30 am – 5:00 pm</td>
<td>SHC ExCo Meeting</td>
<td>Federal Ministry for Transport, Innovation and Technology</td>
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<tr>
<td>7:00 pm</td>
<td>ExCo Dinner</td>
<td>Restaurant “Zwölf Apostelkeller”</td>
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<tr>
<td></td>
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<td>Sonnenfelsgasse 3</td>
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### Friday, June 7

<table>
<thead>
<tr>
<th>Time</th>
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<tbody>
<tr>
<td>9:00 am – 2:30 pm</td>
<td>SHC ExCo Meeting</td>
<td>Federal Ministry for Transport, Innovation and Technology</td>
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AGENDA for 85th SHC Executive Committee Meeting

THURSDAY JUNE 6

8:30 1. GENERAL BUSINESS

1.1 Welcome – Daniel Mugnier
1.2 Apologies and Introductions – Daniel Mugnier
1.3 Agenda Confirmation – Daniel Mugnier
1.4 Approval of Minutes of the Previous Meeting – Daniel Mugnier
1.5 Review of Action Items and Outstanding Reports – Daniel Mugnier

9:00 2. UNIDO COLLABORATION

2.1 Overview and Opportunities for Collaboration – Martin Lugmayr

9:15 3. OPERATING AGENTS MEETING

3.1 Meeting Report – Alexandra Troi

9:30 4. PROPOSED TASKS

4.1* Solar Cooling for the Sunbelt with Mission Innovation Challenge #7 (Concept Paper) – Uli Jakob (10 minutes plus 10 minutes discussion)
   ▪ ExCo vote to approve Concept Paper and start of Task Definition Phase

4.2* Solar Heating and Cooling Technologies: Ratings and LCA (Concept Paper) – Karl-Anders Weiss (10 minutes plus 10 minutes discussion)
   ▪ ExCo vote to approve Concept Paper and start of Task Definition Phase

   COFFEE BREAK 10:15 – 10:30

4.3* Solar Neighborhood Planning (Task Definition Phase) – Maria Wall (15 minutes plus 10 minutes discussion)
   ▪ ExCo vote to approve Annex, Work Plan and Information Plan
   ▪ ExCo vote to approve Operating Agent
   ▪ ExCo select Task Publication Review Committee members

4.4* Solar Process Heat (Task Definition Phase) – Andreas Häberle (10 minutes plus 10 minutes discussion)
   ▪ Task Definition update

11:15 5. TASK STATUS REPORTS

Note: Please use the new PPT template. You can find it in the Member Area under OA Documents/Task Status Reports/Template PPT presentation

5.1* Task 55: Towards the Integration of Large SHC Systems into DHC Networks Sabine Putz & Bärbel Epp (20 minutes plus 10 minute discussion)
- Participating ExCo approve Task Status Report
- *Task Publication Review Committee: Werner Weiss (chair), Piero De Bonis, Bill Wong*

5.2* Task 56: Building Integrated Solar Envelope Systems for HVAC and Lighting – Roberto Fedrizzi (10 minutes plus 15 minute discussion)
- Participating ExCo approve Task Status Report
- *Task Publication Review Committee: Giovanni Puglisi (chair), Kerstin Krüger, María José Jiménez*

5.3* Task 58: Compact Thermal Energy Storage – Wim van Helden (10 minutes plus 15 minute discussion)
- Participating ExCo approve Task Status Report
- *Task Publication Review Committee: Werner Weiss (chair), Daniel van Rijn, Bill Wong*

LUNCH 12.30 – 1:30

5.4* Task 59: Deep Renovation of Historic Towards Lowest Possible Energy Demand and CO2 Emission – Alexandra Troi (10 minutes plus 15 minute discussion)
- Participating ExCo approve Task Status Report and Mid-term Task Evaluation
- *Task Publication Review Committee: Giovanni Puglisi (chair), Marie Claesson, Bulent Yesilata, María José Jiménez*

5.5* Task 60: PVT Systems – Jean-Christophe Hadorn (10 minutes plus 15 minute discussion)
- Participating ExCo approve Task Status Report and Mid-term Task Evaluation
- *Task Publication Review Committee: Elimar Frank (chair), Kerstin Krüger, Lex Bosselaar*

5.6* Task 61: Integrated Solutions for Daylight and Electric Lighting: From Component to User Centered System Efficiency – Jan de Boer (10 minutes plus 15 minute discussion)
- Participating ExCo approve Task Status Report
- *Task Publication Review Committee: Kerstin Krüger (chair), Werner Weiss, Marie Claesson*

5.7* Task 62: Solar Energy in Industrial Water and Wastewater Management – Christoph Brunner (10 minutes plus 15 minute discussion)
- Participating ExCo approve Task Status Report
- ExCo approve Task 49 Position Paper, which has been approved by the Task Publication Review Committee
- *Task Publication Review Committee: Werner Weiss (chair), Ken Guthrie, María José Jiménez*

COFFEE BREAK 3:15 – 3:30

3:30 6. FINAL MANAGEMENT REPORT

6.1* Task 54: Price Reduction of Solar Thermal Systems – Michael Köhl (20 minutes plus 20 minute discussion)
- ExCo approve Final Management Report and Final Task Evaluation
• ExCo discuss status of Position Paper
• Task Publication Review Committee: Kerstin Krüger (chair), He Tao, Werner Weiss

4:10 7. SHC ACTIVITIES

7.1 SHC Information Center
7.1.1* SHC Information Report – Daniel Mugnier (5 minutes)
7.1.2* Solarthermalworld.org Report – Bärbel Epp (10 minutes)
  ▪ Status Report

7.1.3* SHC Website Report – Randy Martin (15 minutes)
  ▪ Status Report

7.1.4* Website/Communication Proposal – Jean Christophe Hadorn & Richard Hall (30 minutes)
  ▪ ExCo discuss proposals
  ▪ Website Committee: Jean-Christophe Hadorn, Richard Hall, Daniel Mugnier, Bill Wong (and as needed Randy Martin, Bärbel Epp, Pam Murphy)

Information Center Committee: Daniel Mugnier (Chairman), Artur Bobovnický, Ken Guthrie, Richard Hall, Kerstin Krüger, Michaela Meir, He Tao, Randy Martin (website), Pam Murphy (secretariat), Bärbel Epp (solarthermalworld)

5:30 End of Day 1

FRIDAY JUNE 7

9:00 8. FINANCIAL REPORT

8.1* 2018 Financial Summary & Audit – Daniel Mugnier
  ▪ ExCo approve report – unanimous approval needed
8.2* 2019 Budget Report – Daniel Mugnier

9:30 9. ADMINISTRATIVE REPORTS

9.1* Chairman's Report – Daniel Mugnier (30 minutes)
9.2* Implementing Agreement Report – Daniel Mugnier (10 minutes)
9.3* SHC Secretariat Report – Pam Murphy (5 minutes)
9.4* IEA Secretariat Report – Hideki Kamitatara (15 minutes)

COFFEE BREAK 10:30 – 10:45

10:45 10. SHC CONFERENCE

10.1 SHC 2019 (November 4-7 in Santiago, Chile) and future conferences – Daniel Mugnier & Jenny McIntosh (20 minutes and 20 minute discussion)
  ▪ 2019 Conference Committee: Daniel Mugnier (chair), Ken Guthrie, Kerstin Krüger, Dave Renné He Tao, Bulent Yesilata, Pam Murphy
10.2 SHC Solar Award 2019 – Ken Guthrie (15 minutes)
   ▪ Award Committee: Ken Guthrie (chair), Daniel Mugnier, He Tao, Werner Weiss

11:40 11. SHC ACTIVITIES (continued)

   11.1 Solar Heat Worldwide – Werner Weiss (15 minutes)

   11.2* Solar Academy – Werner Weiss (15 minutes)
   ▪ Status Report
   ▪ Solar Academy Committee: Werner Weiss (chair), Nigel Cotton, Ken Guthrie, Michael Kohl, Ashraf Kraidy, Daniel Mugnier, Pam Murphy, Dave Renné, He Tao, Bulent Yesilata

   11.3* Trade Association Collaboration— TBD (10 minutes)
   ▪ ExCo vote to approve proposal
   ▪ Trade Association Committee: Nigel Cotton (chair), Elimar Frank, Ken Guthrie, Daniel Mugnier, Werner Weiss, Bulent Yesilata, Bärbel Epp, Pam Murphy

   11.4 Building Coordination Group – Kerstin Krüger (10 minutes)

   11.5 IEA Working Group on Cities and Communities – Werner Weiss (10 minutes)
   ▪ WGCC Committee: Werner Weiss (liaison), Alessandra Scognamiglio, Maria Wall

   11.6 Collaboration with Other TCPs
   ▪ Heat Pump Technology TCP – Daniel Mugnier (5 minutes)
     □ Invitation to collaborate on proposed Advanced Cooling/Refrigeration Technologies Development Task

   ▪ IEA TCP Universal meeting preparation – Daniel Mugnier (15 minutes)
     □ Participation in the IEA TCP Universal Meeting to new IEA policies

   LUNCH 1:00 – 2:00

1:50 12. BUDGET REPORT REVISITED

   12.1 2019 Budget Report
   ▪ ExCo approve budget report

2:00 13. NEXT MEETINGS

   13.1 2019 Meeting
   ▪ 86th meeting: November 8-9, Santiago, Chile (possible technical tour November 10)

   13.2 2020 Meetings
   ▪ 87th meeting: South Africa offered to host – proposed dates 4-8 June
     □ Day 1: Specialised course on Solar Drying (will apply for funding from the Solar Academy for Technical Assistance)
     □ Day 2: Regional Day (all Soltrain partner countries to showcase what they are doing in Thermal Energy)
     □ Day 3: SHC ExCo meeting & dinner in the
     □ Day 4: SHC ExCo meeting
     □ Day 5: Technical Tour (Wits and MTN)
• 88th meeting: Slovakia offered to host

Countries in queue to host: Switzerland, Norway, France

2:30  14. CLOSING

14.1  Any Other Business